

Last updated: August 2011



# Idaho Exporters' Resource Guide

STATE OF  
IDAHO

# I N D E X

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**APPENDIX A**

**Sources of Export/Import Information**

**Idaho Department of Commerce**

Division of International Business

700 West State Street

P.O. Box 83720

Boise, Idaho 83720-0093

Tel: (208) 334-2470

<http://commerce.idaho.gov/international/>

**Idaho State Department of Agriculture**

Division of Marketing and Development

2270 Old Penitentiary Road

P.O. Box 790

Boise, ID 83701

Tel: (208) 332-8500

<http://agri.idaho.gov/>

**Idaho Small Business Administration**

380 East Parkcenter Blvd. Suite 330

Boise, ID 83706

Tel: (208) 334-1696

<http://www.sba.gov/id/>

**U.S. Small Business Administration**

U.S. Export Assistance Center

SBA Office of International Trade-Oregon

121 SW Salmon Street, Suite 242

Portland, OR 97204

Tel: (503) 326-5498

<http://www.sba.gov/>

**U.S. Department of Commerce**

Boise U.S. Export Assistance Center

700 West State Street (2<sup>nd</sup> floor)

P.O. Box 83720

Boise, ID 83720-0093

Tel: (208) 364-7791

[www.export.gov](http://www.export.gov)

[www.buyUSA.gov](http://www.buyUSA.gov)

**U.S. Customs Office**

2873 W. Apollo Street

Boise, ID 83705

Tel: (208) 334-9062

<http://www.cbp.gov/>

**APPENDIX B**

## **International Lawyers in Idaho**

**Perkins Coie LLP**

1111 West Jefferson Street  
Suite 500

Boise, Idaho 83702-5391

Tel: (208) 343 3434

Fax: (208) 343 3232

<http://www.perkinscoie.com/boise>

**Holland & Hart**

U.S. Bank Plaza

101 South Capitol Blvd.

Suite 1400

Boise, ID 83702

Tel: (208) 342-5000

Fax: (208) 343-8869

<http://www.hollandhart.com/>

**Stoel Rives**

101 S. Capitol Blvd

Suite 1900

Boise, ID 83702-7705

Tel: (208) 389-9000

Fax: (208) 389-9040

<http://www.stoel.com>

**Hawley Troxell**

877 Main St., #1000

Boise, Idaho 83702

Tel: (208) 344 6000

Fax: (208) 954-5204

Managing Partner: Steven W. Beventor

[Sberenter@hawleytroxell.com](mailto:Sberenter@hawleytroxell.com)

<http://www.hawleytroxell.com>

## **APPENDIX C**

# **International Banking Services**

### **Banner Bank**

2815 Second Ave., Suite 360

Seattle, WA 98121

Tel: (206) 269-8380

Service: Letters of credit, standby letters of credit, foreign bank information, documentary collections, and trade financing

<http://www.bannerbank.com/BusinessSolutions/International/Pages/default.aspx>

### **Bank of America**

555 California Street

San Francisco, California 94104

Tel: 1 (800) 432-1000

Service: Letters of credit, documentary collections, receivables purchase program, Drafts/documents purchase program

<http://corp.bankofamerica.com/public/products/trade/index.jsp>

### **Bank of the West**

180 Montgomery Street

San Francisco, CA 94104

Tel: (888) 600-8723

Service: Letters of credit, standby letters of credit, BOW trade service, documentary collections, foreign accounts receivable insurance, and international services fee schedule

<http://www.bankofthewest.com/BOW/main.jsp?ChId=b90d15e3a4f6ef00VgnVCM10000087c35c92>

### **Key Bank**

601 108<sup>th</sup> Ave. N.E., Suite 300

Bellevue, WA 98004

Tel: 1-800-523-7248 ex. 43066

Boise Tel: (208) 364-8510

Service: International banking, letters of credit, foreign collections, foreign exchange, and international payments

<https://www.key.com/html/international-treasury-management.html>

### **Sterling Savings Bank**

111 N. Wall Street

Spokane, WA 99201

Tel: 1-877-453-0892

Boise Tel: (208) 424-2000

International Services Tel: 1-877-846-0029

Service: Letters of credit, international remittances, international wire transfers, foreign exchange service, and international drafts

[http://www.sterlingsavingsbank.com/commercial/specialty/commercial\\_spcl\\_intl\\_svces.aspx](http://www.sterlingsavingsbank.com/commercial/specialty/commercial_spcl_intl_svces.aspx)

### **U.S. Bank**

Gary DeGrange

Vice President

Global Trade Services

101 S Capitol Blvd,

Ste. 807. Boise, ID 83702

Tel: (208) 383-7600

[Gary.DeGrange@usbank.com](mailto:Gary.DeGrange@usbank.com)

Service: Letters of credit, documentary collections, banker's acceptances, and foreign exchange and international payments

[http://www.usbank.com/cgi\\_w/cfm/small\\_business/products\\_and\\_services/intl\\_banking/intl\\_banking\\_ps.cfm](http://www.usbank.com/cgi_w/cfm/small_business/products_and_services/intl_banking/intl_banking_ps.cfm)

### **Wells Fargo**

Wells Fargo

420 Montgomery Street

San Francisco, CA 94104

Tel: (800) 798-2815

Service: Letters of credit, foreign collections, foreign exchange, and international payments

[https://www.wellsfargo.com/inatl/businesses/trade\\_services](https://www.wellsfargo.com/inatl/businesses/trade_services)

[https://www.wellsfargo.com/com/business\\_needs/inatl\\_trade](https://www.wellsfargo.com/com/business_needs/inatl_trade)

### **Zions Bank**

Lee Gibbs

Branch Manager

105 S Main Street

Moscow, ID 83843-2805

Tel: (208) 882-4581

Service: Letters of credit, foreign collections, export bill discounting, foreign exchange, and international payments

[Lee.Gibbs@zionsbank.com](mailto:Lee.Gibbs@zionsbank.com)

[http://www.zionsbank.com//international\\_banking.jsp](http://www.zionsbank.com//international_banking.jsp)

**APPENDIX D****Local Freight Forwarders****BOISE****ABF Freight System Inc.**

7556 W. Mossy Cup St.  
Boise, ID 83709  
Phone: 208/362-2235  
Fax: 208/362-2238  
Contact: Brady Wamsley  
Type: Air, maritime, ground

**Air Van NorthAmerican**

3340 S. Denver Way  
Boise, ID 83705  
Phone: 208/345-3030  
Toll Free: 800/769-5641  
Contact: Teri Cole  
Type: Air, maritime, ground, freight, container

**Bellair Expediting**

7329 W Airway Ct # G  
Boise, ID 83709  
Phone: 208/363-9330  
Fax: 208/362-4009  
Toll Free: 888/363-9090  
Contact: Tim Murphy  
Type: Air, maritime, ground

**Delta Airlines Inc**

2775 Apollo St.  
Boise, ID 83705  
Toll-free: 800/DLCARGO  
Fax: 208/362-4009  
Type: Air

**Expeditors International**

2399 S Orchard Street Suite 210  
Boise, ID 83705  
Phone: 208/364-0200  
Fax: 208/364-0202  
Contact: Keith Pettyjohn  
Type: Air, maritime, ground

**Hopewell Enterprise**

5315 Bel Air Street  
Boise, ID 83705  
Phone: 208/373-2988  
Fax: 208/373-1266  
Contact: Delores Mischel  
Type: Air, maritime, ground

**Logistics, Inc.**

651 E Gowan Road  
Boise, ID 83716  
Phone: 208/344-2784  
Fax: 208/344-2627  
Contact: John Wilson  
Type: Air, maritime, ground

**Logistic Services of Idaho**

1129 W. Boeing St.  
Boise, ID 83715  
Phone: 208/429-9895  
Fax: 208/429-9762  
Contact: Karen Jones  
Type: Air, maritime, ground

**United Parcel Service (UPS)**

116 East 42<sup>nd</sup> St.  
Boise, ID 83714

**YRC, Inc.**

10855 W. Executive Drive  
Boise, ID 83713

Phone: 208/887-5963  
Toll-free: 1-800-742-5877  
Fax: 208/327-1550  
Web site: [www.ups.com](http://www.ups.com)  
Type: Air, maritime, ground

Phone: 208/887-1114  
Toll-free: 800/632-5129  
Fax: 208/887-0098  
Contact: Dale Heintz  
Type: Air, maritime, ground

## IDAHO FALLS

**ABF Freight System Inc.**  
470 Mercury Ave.  
Idaho Falls, ID 83402  
Phone: 208/524-6002  
Fax: 208/524-0650  
Contact: Jude Jensen  
Type: Air, maritime, ground

## JEROME

**Penn Pacific Inc.**  
141 1<sup>st</sup> Ave E  
Jerome, ID 83338  
Phone: 208/324-5817  
Fax: 208/324-8026  
Contact: Herb Allen  
Type: ground: 11 western states & Canada

## KUNA

**Intermountain Forwarding Co.**  
2050 N. Kuna Meridian Rd  
Kuna, Idaho 83634  
Phone: 208/887-9440  
Fax: 208/887-1792  
Contact: Ronna Martin  
E-mail: [ifc@intermtn.net](mailto:ifc@intermtn.net)  
Type: Air, maritime, ground

## LEWISTON

**Eagle Transfer/Trinaco Inc.**  
701 29<sup>th</sup> Street N.  
Lewiston, ID 83501  
Phone: 208/746-7961  
Fax: 208/746-3000  
Contact: Gayle McGarry  
Type: Air, maritime, ground

**QD Services, Inc.**  
PO Box 78  
Lewiston, ID 83501  
Phone: 208/743-5040  
Fax: 208/798-7485  
Contact: Sylvia Walton  
Type: Mainly air, ground

## MERIDIAN

**Diamondline Delivery Systems**  
1450 N. Hickory Ave.

**Oak Harbor Freight Lines, Inc.**  
645 North Nola Road



Meridian, ID 83642  
Phone: 208/ 888-7133  
Fax: 208/ 888-7105  
Contact: Myrna Fillmore  
Type: Ground, freight

Meridian, ID 83642-4083  
Phone: 208/884-1500  
Toll-free: 800/858-8815  
Fax: 208/898-9100  
Email: cory.schiller@oakh.com  
Type: Ground to Canada,  
LTL to west coast ports and Lewiston

### **Unishippers**

3451 E Copper Point Drive, Suite 107  
Meridian, ID 83642  
Phone: 208/ 362-9599  
Fax: 208/ 489-9901  
Contact: Jon Petersen  
Type: Air, maritime, ground

### **NAMPA**

#### **Containers West Inc.**

2022 E. Plaza Loop  
Nampa, ID 83687-6751  
Phone: 208/467-2224  
Fax: 208/467-2257  
Contact: John Healey or Roger Campbell  
Type: Container transportation,  
Ground, maritime

#### **Transgroup - BOI**

2128 N. Devlin Way  
Nampa, ID 83687  
Phone: 208/468-2424  
Fax: 208/468-2438  
Contact: Clay Sauer  
[www.transgroup.com](http://www.transgroup.com)  
Type: Air, ground

#### **T.R. Compton Inc.**

2512 2<sup>nd</sup> St. South  
Nampa, ID 83686  
Phone: 208/465-0100  
Fax: 208/466-0113  
Contact: Linda Fouret  
Type: Container transportation,  
Ground, maritime

### **POCATELLO**

#### **Con-Way Western Express**

3363 Highway 30 W.  
Pocatello, ID 83201  
Phone: 208/233-4981  
Fax: 208/234-2032  
Contact: Darren Jacobs  
Type: Ground, maritime, air

## **RATHDRUM**

### **Topline Expeditors**

15950 N Knudson St.

Rathdrum, ID 83858

Phone: 208/687-0319

Fax: 208/687-0414

Contact: Linda Ciszek

Type: LTL carrier - ground only

## **TWIN FALLS**

### **Apex Containers**

PO Box 1861

Twin Falls, ID 83303

Phone: 208/733-1022

Fax: 208/733-1476

Contact: Gary Amoth

Type: Air, maritime, ground

## **Appendix E**

# **Suggested Internet Resources**

### **World Clock**

<http://www.timeanddate.com/worldclock/>

The World Clock website provides times for any location around the world. This website contains current times for any locations, a world time converter, which calculates the time difference between two locations, and up to date weather forecasts.

### **The Universal Currency Converter**

<http://www.xe.net/currency>

The Universal Currency Converter performs currency conversions for two types for currency. This website contains world currency symbols and three-letter currency codes.

### **The Journal of Commerce**

<http://www.joc.com/>

The Journal of Commerce presents an online website to assist businesses with exporting objectives. This website contains information regarding nearly every aspect of exportation a business will need. Regional and industrial news remains up-to-date, as well as the data center and the guides. Hundreds of industry links are provided for exporters.

## **Customs and Export Documentation**

### **United States Customs Service**

<http://www.customs.gov>

The U.S. Customs and Boarder Protection secure American borders. This website contains import, export, and travel information.

### **Schedule B Browse and Search**

<http://www.census.gov/foreign-trade/schedules/b>

The U.S. Census Bureau collects and provides data categorized by product, geography, and subject. This website contains information about Schedule B Codes and provides a search engine to find a Schedule B Code based on a key word or year.

### **NAFTA: A Guide to Customs Procedures**

<http://www.cbp.gov/nafta/docs/us/guidproc.html>

U.S. Customs and Border Protection is the unified border agency within the Department of Homeland Security with the primary mission of preventing terrorists and terrorist weapons from entering the United States, while also facilitating the flow of legitimate trade and travel. This website contains general information on the North American Free Trade Agreement.

### **Correct Way to Fill Out a Shipper's Export Declaration**

[http://www.export.gov/logistics/eg\\_main\\_018116.asp](http://www.export.gov/logistics/eg_main_018116.asp)

The U.S. Census Bureau collects and provides data categorized by product, geography, and subject. This website contains information on the proper way to complete the shipper's export declaration.

### **United States International Trade Administration**

<http://www.export.gov/logistics/index.asp>

The International Trade Administration maintains export.gov, which organizes helpful resources for businesses developing international trade objectives. This website provides important information regarding international logistics, an in-depth description of freight forwarders and customs brokers, and provides a link to a freight forwarder directory.

## **U.S. Government**

### **United States Trade Information Center**

[http://export.gov/exportbasics/eg\\_main\\_017483.asp](http://export.gov/exportbasics/eg_main_017483.asp)

The Trade Information Center, operated by International Trade Administration of the U.S. Department of Commerce, is a comprehensive resource for information on all U.S. Federal Government export assistance programs. This website contains information on tariff and import fees, answers export questions, and provides an export programs guide.

### **Foreign Consular Offices in the United States**

<http://www.state.gov/s/cpr/rls/fco/>

Within the Executive Branch, the Department of State is the lead U.S. foreign affairs agency and advances the President's foreign policy. This website contains a complete and official listing of the foreign consular offices in the United States.

### **Bureau of Industry and Security, U.S. Department of Commerce**

<http://www.bxa.doc.gov>

The Bureau of Industry and Security advances U.S. national security, foreign policy, and economic objectives by ensuring an effective export control and treaty compliance system. This website contains exporter resources, such as export control basics, advisory opinions, and online submissions.

#### **United States International Trade Administration**

<http://www.ita.doc.gov>

The International Trade Administration strengthens the competitiveness of U.S. industry, promotes trade and investment, and ensures fair trade and compliance with trade laws and agreements. This website contains trade events and missions, export counseling, and forms to file a trade complaint.

#### **United States International Trade Administration**

<http://www.export.gov/>

The International Trade Administration maintains export.gov, which organizes helpful resources for businesses developing international trade objectives. This website provides international market information to help businesses concentrate on the best-prospect markets.

#### **Market Research Library**

[http://www.buyusainfo.net/adsearch.cfm?search\\_type=int&loadnav=no](http://www.buyusainfo.net/adsearch.cfm?search_type=int&loadnav=no)

#### **Idaho Commerce & Labor, International Business**

<http://commerce.idaho.gov/international/>

The International Business Division helps Idaho companies capitalize on business opportunities in the international market. This website contains information about the Division's services, including trade missions, trade shows, international trade offices, and export counsel. A useful calendar of international events is also provided.

## **International Standards**

#### **ISO**

<http://www.iso.ch/iso/en/ISOOnline.opennerpage>

The International Organization for Standardization is a network of 156 national institutes which decide on specifications and criteria to be applied consistently in the classification of materials, in the manufacture and supply of products, in testing and analysis, in terminology and in the provision of services. This website contains information on products and services, standards developments, and ISO 9000 / ISO 14000.

### **European List of Reference of Harmonized Standards**

<http://ec.europa.eu/enterprise/policies/european-standards/documents/harmonised-standards-legislation/list-references/>

The European Commission is working to standardize European products and services. This website provides an overview of the standardization process and the issues the organization is currently addressing. It concerns qualifications for CE marks.

### **ASTM International**

<http://www.astm.org/>

ASTM International is a voluntary organization which develops technical standards for materials, products, systems, and services. This website contains more than 12,000 standards created by ASTM International committees. In addition, the website offers links to current standardization news, memberships, training, and proficiency programs.

## **Agricultural Links**

### **Western United States Agricultural Trade Association (WUSATA)**

<http://www.wusata.org>

Western United States Agricultural Trade Association is a nonprofit organization that promotes the export of food and agriculture products from the Western region of the United States. This website contains information about programs, services, and resources to help companies promote food and agricultural products.

### **United States Agricultural Marketing Service**

<http://www.ams.usda.gov>

The Agricultural Marketing Service includes six commodity programs-Cotton, Dairy, Fruit and Vegetable, Livestock and Seed, Poultry, and Tobacco. The programs employ specialists who provide standardization, grading and market news services for those commodities. This website contains current news and information regarding the agricultural industry and marketing resources.

### **United States Foreign Agricultural Service**

<http://www.fas.usda.gov>

The Foreign Agriculture Service of the U.S. Department of Agriculture works to improve foreign market access for U.S. products, build new markets, improve the competitive position of U.S. agriculture in the global marketplace, and provide food aid and technical assistance to foreign countries. International offices help arrange meetings in key agricultural organizations as a service to

U.S. agricultural companies and organizations. This website contains market and trade data, issues and policies, news and events, and information about programs and opportunities.

#### **United States Department of Agriculture**

<http://www.usda.gov>

The United States Department of Agriculture is responsible for the safety of meat, poultry, and egg products; and leads the federal anti-hunger effort with the Food Stamp, School Lunch, School Breakfast, and the WIC Programs. This website contains information about agriculture, education and outreach programs, food and nutrition, rural and community development, and laws and regulations.

#### **House Committee on Agriculture**

<http://www.house.gov/agriculture/>

The House of Representatives maintains a House Committee on Agriculture. This website contains recent news, publications, and legislation related to agriculture. An agriculture glossary is another resource provided by the House Committee.

#### **Senate Committee on Agriculture**

<http://agriculture.senate.gov/>

The Senate maintains a Senate Committee on Agriculture. This website contains specific information on forestry and nutrition. The Senate Committee also provides current legislation and news related to agriculture.

*If you see any contact information is missing or incorrect please feel free to contact the Idaho Department of Commerce - International Division*

[Anjuli.waybright@commerce.idaho.gov](mailto:Anjuli.waybright@commerce.idaho.gov)